NARBERTH TOWN COUNCIL’S TRAINING PLAN

Date approved by Council 15th November 2022

Date of First Planned Review April 2023.

This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act

This training plan has been prepared based on the guidance issued by One Voice Wales and the Society of Local Councils. Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the council to be supported by a well thought approach to its training and development needs. The commitment contained in this training plan will assist the council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of councillors and employees as well as any turnover of councillors or employees.

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| --- | --- | --- | --- | --- | --- |
| ROLE | TRAINING FOR 2022/23 | TRAINING FOR 2023/24 | TRAINING FOR 24/25 | TRAINING FOR 25/26 | TRAINING FOR 26/27 |
| Councillors on Planning Committee | Introduction to Planning | Responding to Planning applications part 2  Solving problems with planning online  Understanding Sec 106 planning obligations |  |  |  |
| New Councillor |  |  |  |  |  |
| Finance Committee |  | Local Governance Finance Basic |  |  |  |
| Code of Conduct | Code of Conduct - One Voice Wales | Code of Conduct – One Voice Wales |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Clerk | Code of Conduct.  HMRC | Finance |  |  |  |

Training will be arranged through One Voice Wales, SLCC, Planning Aid Wales mainly on-line.

ESTIMATED COSTS OF THE TRAINING IN EACH COUNCIL YEAR (To be included in the annual budget for each of the next five years):

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| --- | --- | --- | --- | --- |
| 2022/23 | 2023/24 | 2024/25 | 2025/26 | 2026/27 |
| £500 | £500 | £600 | £600 | £600 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Spend to be reviewed annually according to needs.