



# NARBERTH / ARBERTH

## TOWN COUNCIL / CYNGOR TREF

**All replies to the Clerk / Danfoner Pob gohebiaeth at y Clerc:**

Narberth Town Council Office C/O Narberth Community Library,  
3 The Town Moor Mews, Pembrokeshire, SA67 7DF

**Tel/Ffôn:** 01834 504020 / **Email/Ebost:** clerk@narberthtowncouncil.co.uk

**Mayor/Maer**

Cllr/Cyngh. Christopher Walters

**Town Clerk/Clerc Y Dref**

Ms A Martin

28<sup>th</sup> April 2025

Dear Sir or Madam

I hereby give notice that the **Annual General** Meeting of Narberth Town Council will be held in the **Seminar Room**, Bloomfield Community Centre, Narberth, on **Tuesday 6<sup>th</sup> May 2025 at 7 p.m.** **PLEASE NOTE THE EARLY START.** A Public Participation session will be available from 6.50 p.m. and will be for 10 minutes in length. Members of the public are welcome to make representation relating to items listed on the Agenda only. If you require the information to join remotely, please email the Clerk before 1pm on the day of the meeting.

All members are summoned to attend for the purpose of considering and resolving the business to be transacted as set out hereunder.

Yours faithfully

*Annere Martin*

Annere Martin (Ms)

Town Clerk & Responsible Financial Officer

### **BUSINESS TO BE TRANSACTED**

1. To receive Apologies for Absence.
2. To elect a Mayor for the forthcoming year.
3. To sign the Declaration of Acceptance of Office – Mayor.
4. To elect a Deputy Mayor for the forthcoming year.
5. Declaration of Personal Interest.
6. To receive and confirm the minutes of the Meetings held on 4<sup>th</sup> February 2025, 1<sup>st</sup> April 2025, 8<sup>th</sup> April 2025, 9<sup>th</sup> April 2025 and 15<sup>th</sup> April 2025.
7. To adopt the revised standing orders per the 'One Voice Wales Model Standing Orders Wales 2023' (Replacing the current Standing Order Revision 2018).
8. To receive and consider the report of the County Councillors.
9. To receive and consider the report of the Clerk.
10. To seek approval for the advertisement of a Councillor Casual Vacancy in the Rural Ward.
11. To receive and consider a list of planning applications

- a) 25/0018/AD – Grace Court House, Market Square, Narberth – Wall mounted projecting hanging sign.
12. Narberth Library.
  13. To consider the recommendation of the Christmas Lights Committee for award of contract.
  14. Narberth Town.
  15. Speed Awareness Signs – Coxhill.
  16. Council Training.
  17. St Andrews Churchyard/Green Working Party.
  18. To approve a date for the Policy Committee.
  19. To approve a date for the Finance Committee to review 'Model Financial Regulations 2024' for review and amendments before Full Council approval.
  20. To receive reports from Elected Members representing the Council on other bodies.
  21. Narberth Person Of The Year Award.
  22. Narberth Town Crier – VE Day 80 Proclamation.
  23. To determine the Mayor's Allowance.
  24. To receive and confirm the Town Council Accounts for year-end 31 March 2025.
  25. To receive and approve the Annual Return Statement for year-end 31 March 2025.
  26. To receive the financial report and confirm accounts for payment.
  27. Mayor to review and sign the bank statements of Narberth Town Council.