CLERK'S REPORT
Report Reference: CR–AM260505–DBCC–01
Meeting: Annual Meeting of Council (AM 260505)
Date: 5 May 2026
Report Author: Town Clerk & RFO

Democratic and Boundary Commission Cymru (DBCC) – Member Remuneration Determinations 2026/27

Part A – Officer Summary

Purpose of Report

To present the 2026/27 remuneration determinations issued by the Democratic and Boundary Commission Cymru and to seek a formal Council decision on their application for the 2026/27 Municipal Year.

Recommendation

It is recommended that Council:

- Adopts the DBCC remuneration determinations for 2026/27; and
- Implements the approved budget provision for:
- Basic Member Allowance; and
- Senior Responsibility Allowances for the Chairs of:
    - Finance & General Purposes Committee
    - Planning, Highways & Development Committee

Proposed Allowances (2026/27)

Allowance Type	Role	Amount (£)
Basic Allowance	All Members	156
Senior Responsibility Allowance	Chair – Finance & General Purposes Committee	500
Senior Responsibility Allowance	Chair – Planning, Highways & Development Committee	500
Civic Salary	Mayor	2,000

Key Clarification – Mayor and Senior Allowances

Where the Mayor serves as Chair of the Finance & General Purposes Committee, the Mayor shall not receive both:

- the Civic Salary; and
- a Senior Responsibility Allowance
- In such circumstances, the Civic Salary shall be treated as inclusive of all responsibilities, and no additional Senior Responsibility Allowance shall be payable.

Key Considerations

The DBCC framework provides the statutory basis for member remuneration and requires formal adoption.

Provision for all allowances listed above is included within the approved 2026/27 Precept.

This report seeks implementation of an agreed budget position, not a new financial commitment.

The restriction on dual payments ensures compliance with good governance and public accountability principles.

Financial Implications
All payments are fully contained within the approved 2026/27 budget.
No additional financial pressure arises from adopting this approach.

Risk / Assurance
There are no new material governance or financial risks arising from adoption as proposed.
Failure to clearly determine application, particularly regarding dual-role payments, may create audit and governance risk.

Part B – Background & Supporting Information

The Democratic and Boundary Commission Cymru issues annual determinations governing the payment of allowances to members of Town and Community Councils in Wales.
These determinations:

- Establish the Basic Member Allowance
- Permit additional Senior Responsibility Allowances for defined roles
- Require Councils to make a formal annual determination on application

During the 2026/27 precept-setting process, Council approved a budget which:

- Provides for the Basic Member Allowance; and
- Includes provision for Senior Responsibility Allowances linked to key governance roles

The inclusion of a clear rule preventing dual payment (Mayor + Committee Chair) ensures:

- Transparency
- Fairness
- Audit compliance

Conclusion
This report presents a procedural implementation step, ensuring that the Council's remuneration framework is:

- Lawful
- Budget-aligned
- Clearly defined for the 2026/27 Municipal Year