



**NARBERTH TOWN COUNCIL
CYNGOR TREF ARBERTH**

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c/o Narberth Community Library, 3 Town Moor Mews, Narberth, Pembrokeshire, SA67 7DF



AGENDA & SUMMONS

Amenities, Sustainability & Environment Committee

To be held at Narberth Community Library, 3 Town Moor Mews, Narberth, Pembrokeshire, SA67 7DF

on Tuesday 22 September 2026 at 7.00 pm.

Document name: NTC.ASE.260922.AGENDA

I hereby give notice that the meeting specified above has been convened.

Members of Narberth Town Council are hereby summoned to attend for the purpose of considering and resolving the business set out in the agenda below.

This will be a hybrid meeting, and Members may attend either in person or remotely by video conferencing.

Members of the public may attend in person. Members of the public wishing to attend remotely should contact the Clerk in advance of the meeting so that joining arrangements can be provided.

Yours faithfully,

K. O'Kane (Mr.)

Town Clerk & Responsible Financial Officer
Proper Officer to Narberth Town Council

BUSINESS TO BE TRANSACTED

ASE 260922.01 Apologies for Absence

To receive apologies for absence.

ASE 260922.02 Declarations of Interest

To receive any declarations of personal and/or prejudicial interest in respect of items on this agenda.

ASE 260922.03 Minutes of the Previous Meeting

To receive and, if thought fit, approve as a true and accurate record the minutes of the meeting of the Amenities, Sustainability & Environment Committee held on 27 January 2026.

ASE 260922.04 Matters Arising / Action Tracker

To receive updates on actions arising from previous resolutions, including engagement with Narberth in Bloom; the current grounds-maintenance instruction and preparation of a two-year grounds-maintenance specification; invasive vegetation at the Castle; fly-tipping communications; and possible goat grazing.

To note progress, confirm priorities and agree any further action within the Committee's remit or matters to be brought to a future meeting.

ASE 260922.05 Public Participation

To receive representations, questions or statements from members of the public in accordance with the Council's Standing Orders.

ASE 260922.06 Clerk's Report

To receive the Clerk's Report and consider any recommendations arising.

ASE 260922.07 Biodiversity Action Plan — Outline Scope and Delivery Approach

To consider the outline scope and approach requested by resolution ASE260127.7 and determine the proposed purpose, scope and priorities of the Biodiversity Action Plan; the preferred delivery route, including whether development should be undertaken through a Task and Finish Group or another arrangement; member and officer roles, ownership and reporting arrangements; and the next steps and indicative timetable for preparing proposals for subsequent consideration and approval.

ASE 260922.08 St Andrew's Churchyard and One Voice Wales Biodiversity Advice

To receive confirmation of whether the proposed One Voice Wales churchyard visit took place on 14 September 2026; any updated biodiversity or grassland-management advice available; and an update from the St Andrew's Churchyard Sub-Committee on stewardship, maintenance, possible grants and volunteering, relevant surveys, and Phase 2 and Phase 3 recovery works.

To receive the Clerk's report prepared following a Member's request for expenditure figures. The report provides an actions and budget update, including current churchyard expenditure and the limitations on making a reliable like-for-like comparison with the former tendered contractor's wider grounds-maintenance work.

To consider whether to recommend to Full Council the potential reallocation of existing Amenities, Sustainability and Environment budget headings set out in the Clerk's report, including the possible renaming of Biodiversity Projects as ASE Projects and Initiatives; and to agree that the new approach managed by the St Andrew's Churchyard Sub-Committee be reviewed after Christmas, with the findings reported to this Committee and Full Council.

ASE 260922.09 Force for Nature Benches

To consider the Force for Nature benches referred to the Committee on 1 September 2026 and determine their preferred alternative siting or use, subject to site suitability, permissions, budget and any further approval required.

ASE 260922.10 Correspondence

To receive correspondence and consider any matters requiring Council attention or decision.

ASE 260922.11 Items for the Next Agenda

To note any items requested for inclusion on a future agenda, subject to the Clerk's assessment and the Council's Standing Orders.

ASE 260922.12 Date of Next Meeting

To agree the date, time and venue of the next meeting of the Committee.